

## ESSENTIAL SKILLS AND FUNCTIONAL ABILITIES FOR EARLY CHILDHOOD EDUCATION STUDENTS

Students enrolled in the Program must be able to perform essential skills during the internship portion of the course. If a student believes that he or she cannot meet one or more of the standards without accommodations, the Program Instructor must determine, on an individual basis, whether a reasonable accommodation can be made.

Functional Ability	Essential Skills	Examples of Required Activities
Motor Abilities	<ul style="list-style-type: none"> <li>• Physical abilities and mobility sufficient to execute gross motor skills, physical endurance, and strength, to provide typical care.</li> <li>• May be required to lift or exert up to 30 pounds of force to move objects occasionally, up to 20 pounds of force to move objects frequently, and up to 10 pounds of force to move objects constantly.</li> </ul>	<ul style="list-style-type: none"> <li>• Mobility sufficient to carry out care procedures such as assisting with active play periods, meal time, toileting, feeding, and emergency drills.</li> </ul>
Perceptual/ Sensory Ability	<ul style="list-style-type: none"> <li>• Sensory/perceptual ability to actively monitor/supervise children.</li> </ul>	<ul style="list-style-type: none"> <li>• Sensory abilities sufficient to hear and respond to children, infant's cries, etc.</li> </ul>
Behavioral/ Interpersonal/ Emotional	<ul style="list-style-type: none"> <li>• Ability to relate to peers, staff and children with honesty, integrity and nondiscrimination.</li> <li>• Interpersonal abilities sufficient for interaction with individuals, families and groups from various social, emotional, cultural and intellectual backgrounds.</li> <li>• Ability to work constructively in stressful and changing environments with the ability to modify behavior in response to constructive criticism.</li> <li>• Capacity to demonstrate ethical behavior, including adherence to the National Association for the Education of Young Children Code of Ethical Conduct and CUSD Policies and Procedures.</li> </ul>	<ul style="list-style-type: none"> <li>• Establish rapport with children and colleagues.</li> <li>• Work with teams and workgroups.</li> <li>• Emotional skills sufficient to remain calm in an emergency situation.</li> <li>• Behavioral skills sufficient to demonstrate the exercise of good judgment and prompt completion of all responsibilities associated with the needs and care of children.</li> <li>• Adapt rapidly to environmental changes and multiple task demands.</li> </ul>
Safe environment for children, families and co-workers	<ul style="list-style-type: none"> <li>• Ability to recognize and minimize hazards that could increase the spread of communicable diseases.</li> <li>• Ability to recognize and minimize accident hazards in the childcare setting.</li> </ul>	<ul style="list-style-type: none"> <li>• Maintains adequate concentration and attention in child care settings.</li> <li>• Seeks assistance when internship situation requires a higher level or expertise/experience.</li> </ul>
Communication	<ul style="list-style-type: none"> <li>• Ability to communicate with accuracy, clarity and efficiency with children, their families and other staff member (including verbal and non-verbal communication).</li> <li>• Ability to effectively communicate with other caregivers.</li> </ul>	<ul style="list-style-type: none"> <li>• Gives verbal directions to or follow verbal directions from other staff members.</li> <li>• Observes and records information about child's development and growth.</li> <li>• Recognizes and reports critical child information to other caregivers.</li> </ul>
Cognitive/ Conceptual/ Quantitative Abilities	<ul style="list-style-type: none"> <li>• Ability to gather data, to develop a plan of action, establish priorities and monitor and evaluate lesson plans and modalities.</li> <li>• Ability to react effectively in a variety of situations and problem-solve solutions.</li> </ul>	<ul style="list-style-type: none"> <li>• Analyzes and synthesizes data and develop an appropriate plan of care.</li> <li>• Collects data, prioritize needs and anticipate reactions.</li> <li>• Transfer knowledge from one situation to another.</li> </ul>
Punctuality/ Work Habits	<ul style="list-style-type: none"> <li>• Ability to adhere to policies, procedures and requirements as described in course syllabus.</li> <li>• Ability to complete classroom and internship assignments and submit assignments at the required time.</li> <li>• Ability to adhere to classroom and internship schedules.</li> </ul>	<ul style="list-style-type: none"> <li>• Attends class and internship assignments punctually.</li> <li>• Reads, understands and adheres to all policies related to classroom and internship experiences.</li> <li>• Contact Instructor in advance of any absence or late arrival.</li> </ul>